

4/25/2021							
Time	Segment	PIC	Instructions / Remarks	ProPresenter 7 (on iMac)	ATEM	Sound	Stage Lights
8:30		Ryan		- create lyrics in ProPresenter 7 - load sermon slides to ProPresenter 7 - load ANC slides to ProPresenter 7		- setup camera	
10:15	Production Meeting		- go through rundown (transition)				B/O
10:30	Powerhouse	Shweta		-Turn off both audience and stage display on PP7 - Host Zoom meeting on Mac Mini V (Slides and Breakout room) - drag zoom screen to sanctuary TVs	At 10:45: press "On-Air" on ATEM	iMac	
10:55	Bumper	Ryan/ Kevin		Bumper (Mission Sunday)	Cam 1	iMac	
11:00	Countdown Opener	Ryan/ Kevin		Countdown Opener (Use lettering countdown)	Cam 1	iMac	p-wash
11:05	Call to Worship	Chris			Cam 1 + Cam 2	Live Audio	p-wash
	Worship			This Is Amazing Grace (G) What A Beautiful Name (G)	Cam 1 + Cam 2		p-wash
11:15	Intercessory Prayer	Annie	Worship team remain onstage and play in the background		Cam 2	Live Audio	p-wash
11:20	Introduction	Evangel			Cam 1 + Cam 2	Live Audio	center
11:25	Joanie Yeung's sharing	Ryan/ Kevin		Video: Joanie Yeung	Cam 1	Video Audio	b/o
11:35	Kara and Mong's Sharing	Ryan/ Kevin		Video: Kara & Mong	Cam 1	Video Audio	b/o
12:00	Prayer	Josh			Cam 1 + Cam 2	Live Audio	center
12:05	Stephanie Ng's sharing	Stephanie		Intro video: Tuen Mum Powerpoint: stephanie_20210425	Cam 1 + Cam 2	Live Audio	b/o center
12:15	Marilyn & Richard's sharing	Ryan/ Kevin		Video: Marilyn & Richard	Cam 1	Video Audio	b/o
12:25	Prayer	Evangel			Cam 1 + Cam 2	Live Audio	center
12:30	Response Song	Chris		You Are The Lord (F#)	Cam 1 + Cam 2	Live Audio	p-wash
12:35	Offering/Offertory Prayer	(Video)	- PayMe QR code and " eechk.org/give " appear on screen - Pray for offering	Today We Give Video w/ website link + QR code	Cam 1	Video + Live Audio	b/o Center
12:40	Welcome	Annie				Live Audio	Center
	Announcements			Communion Sunday Due to Covid restrictions on the number of people EEC can have in the sanctuary, communion will be held right after the service on the first two Sundays of every month. Let's continue to pray that EEC will be able to safely and freely gather without restrictions so we can fully gather as a whole church. Homework Club Resumption Homework Club plans to resume on 8 May and will run to the end of July. We are in great need of helpers! All you need is a heart to serve. There will be about 16 children from P1- 6. Classes will be held on Saturdays from 9:00am to 11:30am in the sanctuary and focus on English, math and Chinese Please contact Auntie T if you are interested or you want to know more or sign up on the link.	Cam 1 (PIP/Full Screen)	Live Audio	Center
12:45	Doxology	Chris				Live Audio	Center
12:48	Benediction	Evangel				Live Audio	Center
12:50	Closer	Ryan/Kevin		Closer		iMac	